

**Supporting Pupils with Medical Conditions Policy
2021-2024
Crabbs Cross Academy
Endeavour Schools Trust**

Reviewed Spring 2021
Planned Review Date: Spring 2024

Signed: 

Jon Hughes
Chair of Governors and Trust Member

Worcestershire's Education and Skills Strategy 2019-2024 describes our collective ambition for children and young people:

'We want to ensure an excellent education for every child in Worcestershire, based on a belief in equality, excellence and the very best for all. We want to ensure every child and young person enjoys their education and achieves the very best outcomes, so they become happy, healthy, independent and prosperous adults who will make a positive contribution to their communities and wider society.'

Rationale

Children at school with medical conditions should be properly supported so that they can play an active part in school life, remaining healthy and able to achieve their academic potential, with full access to education, including school trips and physical education.

Aims

This policy aims to ensure that:

- Pupils, staff and parents understand how our school will support pupils with medical conditions
- Pupils with medical conditions are properly supported to allow them to access the same education as other pupils, including school trips and sporting activities

Statutory Guidance:

The Equality Act 2010

All schools in Worcestershire have duties towards children with medical conditions, many of whom are legally defined as being disabled. Governing bodies must make reasonable adjustments to ensure that children and young people with disabilities are not put at a substantial disadvantage compared with their peers. This duty is anticipatory, which means adjustments must be put in place in advance to prevent disadvantage from occurring.

This means that schools must make plans in advance to ensure that children with medical conditions are able to take part in all aspects of school life. This planning is likely to include consideration of staffing, support, physical adaptations and the curriculum and activities offered.

The Equality Act also states children with disability must not be discriminated against, harassed or victimised.

Children and Families Act 2014

The Children and Families Act 2014 outlines the duty on schools to support children with medical conditions. Schools must make arrangements for these children and in so doing have regard to the statutory guidance [Supporting children with medical conditions](#). Section 100 of the **Children and Families Act 2014** places a duty on governing bodies to make arrangements for supporting pupils with medical conditions at their school.

Local Authorities

The duties of local authorities for children with medical difficulties refer to all children in the local authority and do not depend on the kind of school the child attends. The key piece of legislation which helps schools to understand Worcestershire Children's First role with children who are unable to attend school because of medical difficulties is the Education Act 1996.

Section 19 of the Education Act 1996

When children and young people are unable to continue at school because of illness, the Education Act 1996 requires Local Authorities to provide them with 'suitable education' for example through home tuition or in a hospital school. Suitable education refers to efficient education suitable to the child or young person's age, ability and aptitude and to any special educational needs he or she may have.

Supporting children with medical difficulties in school

The majority of children and young people in Worcestershire with medical difficulties (including mental health difficulties) can, with proper planning and support, attend regularly and engage fully and successfully in school life.

The key practices underpinning successful support for children with medical difficulties are:

- Maintaining a close relationship with the child throughout
- Working closely with families (and talking a whole family approach to understanding needs)
- Partnership working with a range of professionals
- Detailed planning and review to ensure that children's needs are fully understood and acted upon

Individual Healthcare Plans are an effective way of ensuring that schools' efforts in this regard are successful.

Definition of the term Medical Condition used in this context: A medical condition that is long term with acute episodes, requires ongoing support, and involves the need for medication and/or care whilst at school. The condition will need monitoring and could require immediate intervention in emergency circumstances.

Some children with medical conditions may be disabled. Where this is the case the Governing body will comply with their duties under the Equality Act 2010. Some may also have special educational needs (SEND) and may have an Education, Health and Care Plan (EHCP) which brings together health and social care needs, as well as their special educational provision. For children with SEND, this guidance should be read in conjunction with the SEND code of practice and the school's Local Offer.

Responsibilities of the Governing Body

The Governing body ensure that arrangements are in place at Crabbs Cross Academy to support pupils with medical conditions. In doing so, they ensure that such children can access and enjoy the same opportunities at school as any other child. The school, Local Authority, health professionals and other support services work together to ensure that children with medical conditions receive a full education.

The Governing body ensure that the school's leaders liaise with health and social care professionals, pupils and parents to ensure that the needs of children with medical conditions are effectively supported. The needs of each individual child and how their medical condition impacts on their school life must be considered.

The Governing body ensure that the arrangements they put in place are sufficient to meet their statutory responsibilities and ensure that policies, plans, procedures and systems are properly and effectively implemented. This aligns with their wider safeguarding duties. Policies are reviewed regularly and are readily accessible to parents and school staff.

The Governing body ensure that:

- The arrangements they set up include details on how the school's policy will be **implemented** effectively, including a **named person** who has overall responsibility for policy implementation.
- The school's policy covers the role of **individual healthcare plans**, and who is responsible for their development, in supporting students at school with medical conditions.
- **Written records** are kept of all medicines administered to children.
- Their arrangements are clear and unambiguous about the need to actively support students with medical conditions to **participate in school trips and visits, or in sporting activities**, and not prevent them from doing so.
- **Staff are properly trained** to provide the support that students need. These needs are identified from knowledge of present staff skills and training gaps related to pupil need. Training will be commissioned by the CPD lead in school using the appropriate external agency or body.
- Staff are clear in what should happen in an **emergency situation**. Procedures will be identified on IHCP and should be followed in accordance with appropriate linked policies.
- The appropriate **level of insurance** is in place and appropriately reflects the level of risk, with **risk assessment** being carried, when appropriate.
- That **parents provide** the school with sufficient and **up-to-date information** about their child's medical needs. This will be prompted with an annual data check.
- **Every effort** will be made to ensure that arrangements are put in place **within two weeks** should a new diagnosis be made for a pupil, or should a child with a medical condition move to the school mid-term.

Where students would not receive a suitable education in a mainstream school because of their health needs, the Local Authority has a duty to make other arrangements. Statutory guidance for local authorities sets out that they should be ready to make arrangements under this duty when it is clear that a child will be away from school for 15 days or more because of health needs.

The headteacher

The headteacher will:

- Make sure all staff are aware of this policy and understand their role in its implementation
- Ensure that there is a sufficient number of trained staff available to implement this policy and deliver against all individual healthcare plans (IHPs), including in contingency and emergency situations
- Ensure that all staff who need to know are aware of a child's condition

- Contact the school nursing service in the case of any pupil who has a medical condition that may require support at school, but who has not yet been brought to the attention of the school nurse
- Ensure that systems are in place for obtaining information about a child's medical needs and that this information is kept up to date

Staff

Supporting pupils with medical conditions during school hours is not the sole responsibility of one person. Any member of staff may be asked to provide support to pupils with medical conditions, although they will not be required to do so. This includes the administration of medicines.

Those staff who take on the responsibility to support pupils with medical conditions will receive sufficient and suitable training, and will achieve the necessary level of competency before doing so.

Teachers will take into account the needs of pupils with medical conditions that they teach. All staff will know what to do and respond accordingly when they become aware that a pupil with a medical condition needs help.

Parents

Parents will:

- Provide the school with sufficient and up-to-date information about their child's medical needs
- Be involved in the development and review of their child's IHP and may be involved in its drafting
- Carry out any action they have agreed to as part of the implementation of the IHP, e.g. provide medicines and equipment, and ensure they or another nominated adult are contactable at all times

Pupils

Pupils with medical conditions will often be best placed to provide information about how their condition affects them. Pupils should be fully involved in discussions about their medical support needs and contribute as much as possible to the development of their IHPs. They are also expected to comply with their IHPs. Pupils who are competent will be encouraged to take responsibility for managing their own medicines and procedures. This will be discussed with parents and it will be reflected in their IHPs. Pupils will be allowed to carry their own medicines and relevant devices wherever possible. Staff will not force a pupil to take a medicine or carry out a necessary procedure if they refuse, but will follow the procedure agreed in the IHP and inform parents so that an alternative option can be considered, if necessary.

School nurses and other healthcare professionals

Our school nursing service will notify the school when a pupil has been identified as having a medical condition that will require support in school. This will be before the pupil starts school, wherever possible. They may also support staff to implement a child's IHP.

Children with Infectious Diseases

Children with infectious diseases will not be allowed in school until deemed safe by their GP and/or the School Nurse and/or local health authorities.

Statement of intent

All students attending Crabbs Cross Academy with a medical condition (meeting the above definition) must have an Individual Healthcare Plan.

The school, healthcare professionals and parents/carers should agree, based on evidence, when an Individual Healthcare Plan would be inappropriate or disproportionate. Where there is a discrepancy an appropriate healthcare professional should be asked to arbitrate.

Individual healthcare plans

The headteacher has overall responsibility for the development of IHPs for pupils with medical conditions. This has been delegated to Lynn Briers, deputy headteacher and SENCo.

Plans will be reviewed at least annually, or earlier if there is evidence that the pupil's needs have changed.

Plans will be developed with the pupil's best interests in mind and will set out:

- What needs to be done
- When
- By whom

Not all pupils with a medical condition will require an IHP. It will be agreed with a healthcare professional and the parents when an IHP would be inappropriate or disproportionate. This will be based on evidence. If there is no consensus, the headteacher will make the final decision.

Plans will be drawn up in partnership with the school, parents and a relevant healthcare professional, such as the school nurse, specialist or paediatrician, who can best advise on the pupil's specific needs. The pupil will be involved wherever appropriate.

IHPs will be linked to, or become part of, any education, health and care (EHC) plan. If a pupil has SEN but does not have an EHC plan, the SEN will be mentioned in the IHP.

The level of detail in the plan will depend on the complexity of the child's condition and how much support is needed. The governing board and the individual with responsibility for developing IHPs, will consider the following when deciding what information to record on IHPs:

Individual Healthcare Plans must:

- Be clear and concise.
- Be written in partnership with parents, child, health care professional and key staff.
- Be reviewed annually or when there is a change in the condition of the child.
- Be easily accessible whilst preserving confidentiality. Securely stored by First Aid lead/Designated teacher.
- Outline educational provision if the student is unable to attend school.
- Contain details of the medical condition, its triggers, signs, symptoms and treatments.
- Include relevant SEN information.
- Provide details of the student's resulting needs, including medication (dose, side-effects and storage) and other treatments, time, facilities, equipment, testing, access to food and drink where this is used to manage their condition, dietary requirements, modifications to buildings, furniture or equipment, and environmental issues e.g. crowded corridors, travel time between lessons.
- Outline specific support for the student's educational, social and emotional needs – for example, how absences will be managed, changes to the school day and details of a personalised curriculum, requirements for extra time to complete exams, use of rest periods or additional support in catching up with lessons, counselling sessions etc.

- Outline the level of support needed, (some children will be able to take responsibility for their own health needs), including in emergencies. If a child is self-managing their medication, this should be clearly stated with appropriate arrangements for monitoring.
- State who will provide this support, their training needs, expectations of their role and confirmation of proficiency to provide support for the child's medical condition from a healthcare professional and cover arrangements for when they are unavailable.
- Who in the school needs to be aware of the pupil's condition and the support required
- Arrangements for written permission from parents and the headteacher for medication to be administered by a member of staff, or self-administered by the pupil during school hours
- Separate arrangements or procedures required for school trips or other school activities outside of the normal school timetable that will ensure the pupil can participate, e.g. risk assessments
- Where confidentiality issues are raised by the parent/pupil, the designated individuals to be entrusted with information about the pupil's condition
- What to do in an emergency, including who to contact, and contingency arrangements

Crabbs Cross Academy will:

- Ensure that pupils with medical conditions are identified as they transfer to the school and through the on-going annual data check process.
- Arrange for written permission from parents/carers and the headteacher for medication to be administered by a member of staff, or self-administered by the student during school hours.
- Have separate arrangements in place for school trips or other school activities outside of the normal school timetable that will ensure the student can participate, e.g. risk assessments.
- Designate individuals to be entrusted with information about a pupil's condition; where confidentiality issues are raised by the parent/child.
- Have an identified key worker trained to specifically meet the needs of students with a statement of SEN linked to a medical condition.
- Where possible a minimum of two members of staff trained in first aid response available with knowledge of the pupils with medical conditions and access to their IHCPs.
- Be clear about what to do in an emergency, including who to contact, and contingency arrangements. Some children may have an emergency healthcare plan prepared by their lead clinician that could be used to inform development of their Individual Healthcare Plan.
- Make all staff working directly with pupils aware of their needs and medical conditions.
- Provide sufficient training for staff to meet the needs of pupils at the school with medical conditions.
- Ensure that after long term absences pupils are fully supported through full reintegration.
- Short term absences will be effectively managed to limit the impact on the child's educational attainment and emotional wellbeing.

Attendance

All children and young people are entitled to a full-time education unless a decision has been made by Worcestershire Children First that to provide this is not in the child's best interest. This decision would be made in consultation with relevant professionals involved with the child at the time.

In most cases schools are able to make suitable arrangements for children to secure regular full-time attendance in school. However, if the child is absent or likely to be absent for 15 days or more during an academic year, (consecutive or cumulative), then the school must inform Worcestershire Children

First. An officer will then work with the school to identify any additional adjustments that may be required to safeguard the child's education.

Children should not be sent home regularly because of their medical needs unless this is documented in the Individual Health Care Plan. If it is necessary to send the child home because of health needs, consideration must be made to making suitable alternative arrangements and Worcestershire Children First must be informed. Medical evidence should be sought where attendance is regularly affected. Part time timetables must be underpinned by medical evidence of the need for this approach.

Support for children with mental health difficulties

Children with significant mental health difficulties should have an Individual Healthcare Plan which outlines the adjustments and support in place to meet needs.

When writing an IHP for a child with mental health difficulties, schools should refer to Worcestershire's Emotional Health and Wellbeing Toolkit and the Emotional Health and Wellbeing Pathway. These documents provide a self-evaluation framework for mental health provision and guidance about how to support children experiencing difficulties respectively. [Worcestershire Children First has also produced specific guidance for schools supporting pupils with anxiety.](#)

Management of medication

Prescription and non-prescription medicines will only be administered at school:

- When it would be detrimental to the pupil's health or school attendance not to do so **and**
- Where we have parents' written consent

The only exception to this is where the medicine has been prescribed to the pupil without the knowledge of the parents.

Pupils under 16 will not be given medicine containing aspirin unless prescribed by a doctor.

Anyone giving a pupil any medication (for example, for pain relief) will first check maximum dosages and when the previous dosage was taken. Parents will always be informed.

The school will only accept prescribed medicines that are:

- In-date
- Labelled
- Provided in the original container, as dispensed by the pharmacist, and include instructions for administration, dosage and storage

The school will accept insulin that is inside an insulin pen or pump rather than its original container, but it must be in date.

All medicines will be stored safely. Pupils will be informed about where their medicines are at all times and be able to access them immediately. Medicines and devices such as asthma inhalers, blood glucose testing meters and adrenaline pens will always be readily available to pupils and not locked away.

Medicines will be returned to parents to arrange for safe disposal when no longer required.

Record keeping

Governing bodies should ensure that written records are kept of all medicines administered to children.

Records offer protection to staff and children and provide evidence that agreed procedures have been followed. Parents should be informed if their child has been unwell at school.

Emergency Inhalers

Since 2014 schools have been allowed to purchase a salbutamol inhaler without a prescription for use in emergencies when a child with asthma cannot access their own inhaler. Schools that choose to keep an emergency inhaler should include information about this in their medical conditions policy based on the following guidance:

[Emergency inhalers in schools](#)

Since 2017 schools have also been allowed to purchase adrenaline auto-injector (AAI) devices without a prescription, for emergency use on children who are at risk of anaphylaxis but whose own device is not available or not working. Schools choosing to keep an emergency AAI should follow Department of Health guidance should include information about their arrangements in their medical conditions policy.

[Adrenaline auto-injectors in schools](#)

Complaints

Parents/carers' concerns about the support provided for their child with a medical condition should be directed, in the first instance, to the designated lead for supporting pupils with medical conditions, Lynn Briers. Where parents/carers feel their concerns have not been addressed, they should contact Sarah Shakles (headteacher). If, for whatever reason, this does not resolve the issue, they may make a formal complaint via the school's complaint procedure.

Equal opportunities

Our school is clear about the need to actively support pupils with medical conditions to participate in school trips and visits, or in sporting activities, and not prevent them from doing so.

The school will consider what reasonable adjustments need to be made to enable these pupils to participate fully and safely on school trips, visits and sporting activities.

Risk assessments will be carried out so that planning arrangements take account of any steps needed to ensure that pupils with medical conditions are included. In doing so, pupils, their parents and any relevant healthcare professionals will be consulted.

Training

Staff who are responsible for supporting pupils with medical needs will receive suitable and sufficient training to do so.

The training will be identified during the development or review of IHPs. Staff who provide support to pupils with medical conditions will be included in meetings where this is discussed.

The relevant healthcare professionals will lead on identifying the type and level of training required and will agree this with the headteacher. Training will be kept up to date.

Training will:

- Be sufficient to ensure that staff are competent and have confidence in their ability to support the pupils
- Fulfil the requirements in the IHPs

- Help staff to have an understanding of the specific medical conditions they are being asked to deal with, their implications and preventative measures

Healthcare professionals will provide confirmation of the proficiency of staff in a medical procedure, or in providing medication.

All staff will receive training so that they are aware of this policy and understand their role in implementing it, for example, with preventative and emergency measures so they can recognise and act quickly when a problem occurs. This will be provided for new staff during their induction.

Emergency procedures

Staff will follow the school's normal emergency procedures (for example, calling 999). All pupils' IHPs will clearly set out what constitutes an emergency and will explain what to do.

If a pupil needs to be taken to hospital, staff will stay with the pupil until the parent arrives, or accompany the pupil to hospital by ambulance. Please see Major Incident Procedure for further details in our First Aid Policy.

[Worcestershire level of needs guidance](#)

As with all children if there is a risk of significant harm to a child with medical difficulties, an immediate referral should be made to the Family Front Door

9.00am-5.00pm – Monday to Thursday

9.00am-4.30pm – Friday

01905 822666

Out of hours or at weekends: 01905 768020

Supporting documents:

- Accessibility plan
- Complaints
- Equality Act 2010
- SEN Code of Practice
- SEN Local Offer
- Supporting Children at school with Medical Conditions-DfE December 2015
- Equality information and objectives
- First aid
- Health and safety
- Safeguarding
- Special educational needs information report and policy

Useful documents

Ensuring a good education for children who cannot attend school because of health needs,
Department of Education (2013)

[Education for children with health needs who cannot attend school](#)

Supporting pupils at school with medical conditions. Statutory guidance for governing bodies of maintained schools and proprietors of academies in England Department of Education (2015)

[Supporting pupils at school with medical conditions](#)

Templates accompanying 'Supporting pupils at school with medical conditions' (2015)

[Government guidance for supporting children at school with medical conditions](#)

Alternative provision: Statutory Guidance for Local Authorities, Department of Education (2013)

[Government guidance for alternative provision](#)

Governors Handbook for academies, multi-academy trusts and maintained schools Department of Education (2019)

[Governance handbook](#)

Example medical conditions policy

[Sample medical conditions policy](#)

Supporting Pupils with Medical Conditions Policy

Additional Management Guidelines

Good Practice

Children and young people with medical conditions are entitled to a full education and have the same rights of admission to school as other children. Pupils with a medical condition will not be denied admission or be prevented from taking up a place in school because arrangements for their medical condition have not been made, unless a specifically trained member of staff is needed to be appointed.

Prescription medicines and health care procedures will only be given by staff following appropriate training from medical professionals. Staff will not force pupils to take medicines or have necessary procedures against their will. They will aim to follow the procedure agreed in the Individual Healthcare Plan and contact parents when alternative options may need to be considered.

- Staff should use their discretion and judge each case on its merits with reference to the pupil's Individual Healthcare Plan.
- Staff should make inhalers and medication easily accessible to them and administer their medication when and where necessary.
- Staff should give individual, personalised care to pupils even those with the same condition.
- Staff should take the views of the pupil and their parents into account; act on medical evidence and opinion but challenge it when appropriate.
- Staff should encourage pupils with medical conditions to remain in school for normal school activities, including lunch, unless this is specified in their Individual Healthcare Plans.
- Staff should supervise pupils with medical conditions if they become ill.
- Pupils must not be penalised for their attendance record if their absences are related to their medical conditions e.g. hospital appointments.
- Staff should encourage pupils to drink, eat and take toilet or other breaks whenever they need to in order to manage their medical condition effectively.
- Staff should support parents in meeting the medical needs of their child in school by accepting responsibility for the pupil's medical needs at school and encourage pupils with medical conditions to participate, in all aspects of school life, including school trips.

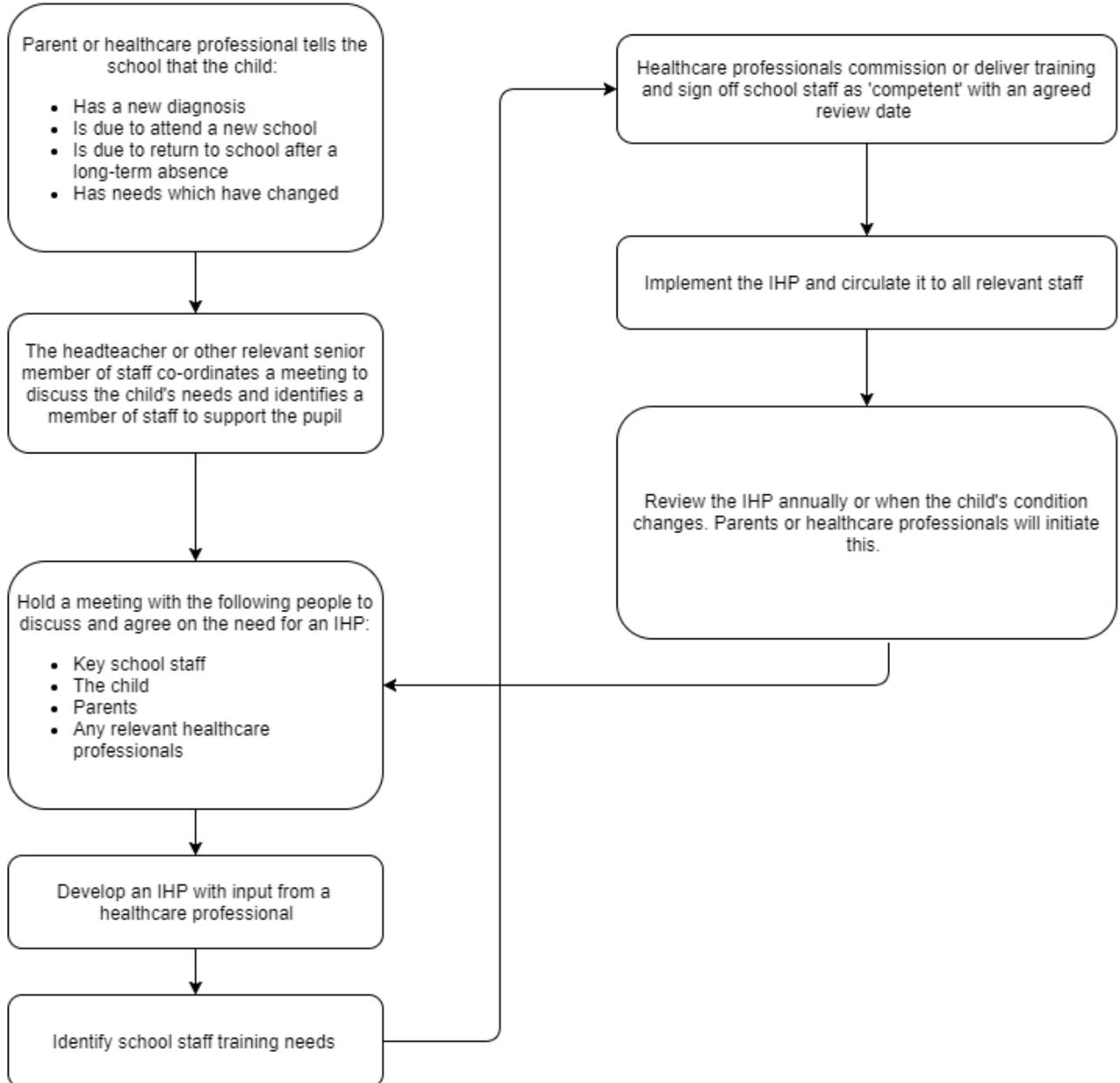
Unacceptable practice

Although school staff should use their discretion and judge each case on its merits with reference to the child's Individual Health Care Plan, it is not acceptable practice to:

- Prevent children from easily accessing their inhalers and medication when and where necessary
- Assume that every child with the same condition requires the same treatment
- Ignore the views of the child or their parents; or ignore medical evidence or opinion, (although this may be challenged)
- Send children with medical conditions home frequently or prevent them from staying for normal school activities
- If the child becomes ill, send them to the office or medical room unaccompanied

- Penalise children for their attendance record if their absences are related to their medical condition
- Prevent pupils from drinking, eating or taking toilet breaks when necessary in order to manage their medical condition effectively
- Prevent children from participating, or create unnecessary barriers to children participating in any aspect of school life.

Appendix 1: Being notified a child has a medical condition



Appendix 2: Individual Healthcare Plan

1. Child/ young person details

Child's name:	
Education Health Care Plan	Yes or no
SEND support	Yes or no
Looked after child	Yes or no
Date of birth:	
Year group:	
Educational setting:	
Address:	
Medical condition(s):	Brief description of the medical condition(s) including description of signs, symptoms, triggers, behaviours.
Allergies:	
Date:	
Date and arrangements for review:	

2. Family contact details

Contact 1 details:

Name:	
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Relationship:	
Home phone number:	
Mobile phone number:	
Work phone number:	
Email:	
Address if different to child:	

Contact 2 details:

Name:	
Relationship:	
Home phone number:	
Mobile phone number:	
Work phone number:	
Email:	
Address if different to child:	

Contact 3 details:

Name:	
Relationship:	
Home phone number:	
Mobile phone number:	
Work phone number:	
Email:	
Address if different to child:	

3. Other key contacts

	Name	Contact details
Person with overall responsibility for implementing plan (including agreement to any changes)		
Specialist nurse		
Consultant paediatrician		
GP		

Health visitor/ school nurse		
Other health professional(s)		
SEN co-ordinator		
Class teacher		
Other key school staff		
Alternative provision		

4. Medical condition and medication

Medical condition	Drug	Dose	When	How is it administered?

5. Impact of medication

Impact of medication on behaviour and/or concentration	
Side effects of the medication	
Any ongoing treatment administered outside of school and side effects of this	

6. Storage of medication

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7. Routine monitoring of medical condition

What monitoring is required?	
When does it need to be done?	
Does it need any equipment?	
How is it done?	
Is there a target?	
If so, what is the target?	
Actions to be taken based on monitoring results	

8. Emergency situations

What is considered an emergency situation?	
What are the symptoms?	
What are the triggers?	
What action must be taken?	

Are there any follow up actions (e.g. tests or rest) that are required?	
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9. Impact on child's learning

How does the child's medical condition effect learning? (Memory, processing speed, coordination etc)
Does the child require any further assessment of their learning?

10. Impact on child's activities including meal and snack times

	Time	Notes
Arrive at school		
Morning break		
Lunch		
Afternoon breaks		
School finish		
After school clubs/activities		
Other		

11. Care at meal and snack times

What care is needed?	
When should this care be provided?	
How's it given?	
If medication is required, how much is needed?	
Any other special care required?	

12. Physical activity

Are there any physical restrictions caused by the medical condition(s)?	
Is any extra care needed for physical activity?	

Actions before exercise	
Actions during exercise	
Actions after exercise	

13. Trips and activities away from school

What care needs to take place?	
When does it need to take place?	
If needed, is there somewhere for care to take place?	
Who will look after medicine and equipment?	
Who outside of the school needs to be informed?	
Who will take overall responsibility for the child/young person on the trip?	

14. School environment

How does the school environment affect the child's medical condition?	
What changes can the school make to deal with these issues?	
Location of school medical room	

15. Educational social and emotional needs

Does the child require extra time for keeping up with work?	
Does the child require any additional support in lessons? If so what?	
Is there a situation where the child/young person will need to leave the classroom?	
Does this child require rest periods?	

Does this child require any emotional support?	
Does this child have a 'buddy' e.g. help carrying bags to and from lessons?	
What support is required during exams?	
Is the child/young person likely to need time off because of their condition (including intermittent/ continuous absence, appointments and part time time-tables)	
Who will provide medical evidence of need for time off?	
How will the need for time off from school be monitored and reviewed?	
What is the process for catching up on missed work caused by absences?	

16. Alternative provision and off-site arrangements*

	Purpose	Agreed provision
Part-time timetable		
Specialist/home teaching service (including Medical Education Team)		
Alternative Provision (including PRU, AP Free School, AP Academy, Hospital School)		
Virtual Learning		
Regular/routine medical appointments		
Other (please specify)		

*Settings must alert Worcestershire Children First when there is evidence to suggest that a child is unable to attend school and alternative provision is not yet in place to ensure they access full time education: Vulnerablelearners@worcschildrenfirst.org.uk.

17. Training and development

What training is required?
Who needs to be trained?
Has the training been completed? If so, please sign and date:

18. Additional information

	Name	Signature	Date
Young person			
Parents/ carer			
Healthcare professional			
School representative			
School nurse			
Date and arrangements for review:			

This document is based on the Health Conditions in Schools Alliance Individual Healthcare Plan template